Site Map / Route Checklist

DOES YOUR SITE MAP CLEARLY INDICATE…	YES	N/A
An outline of the entire event venue, including all street names or areas that are part of the venue and surround the area (including direction of travel for all moving routes and north direction indication)	☐	☐
The provision of minimum twenty-foot (20') emergency access lanes throughout the event venue	☐	☐
Tents, including dimensions, function and proximity to other structures, entry points and emergency exiting	☐	☐
Portable stage(s), including dimensions and height off the ground	☐	☐
Detailed locations of power requirements (i.e., voltage and currents)	☐	☐
Detailed locations of all potable water requirements	☐	☐
Portable bleachers ** Please note: building permit is required*	☐	☐
Portable toilets, including the total number and whether or not it is an accessible toilet ** Please note: cannot be on road right of way*	☐	☐
Hand washing stations, including the total number ** Please note: cannot be on road right of way*	☐	☐
Fence lines, including access points and emergency exits	☐	☐
Stationary vehicles such as, but not limited to: • Refrigeration trucks • First aid trucks • Food service vehicles • Security vehicles • Sponsor vehicles	☐	☐

DOES YOUR SITE MAP CLEARLY INDICATE…	YES	N/A
A detailed or close-up of cooking configurations, food service or sales areas such as, but not limited to: • Tents • Push carts • Vehicles • Food Trucks	☐	☐
Waste water receptacles	☐	☐
Alcohol service/sales areas, including all fences, tents, entrances and exits	☐	☐
Cannabis consumption area including: • Measurements of all areas including the cannabis consumption area, entrances and exits, and the entire site perimeter • Clearly identified fencing and blackout screening of the perimeter of the cannabis consumption area ** Please note: location of the cannabis consumption area must be a minimum of 100 metres away from sports/playing fields, skateboard/bicycle parks and playgrounds.*	☐	☐
Activity and support areas such as: • Information services • Lost persons • First aid • Security • Games area • Performance spaces • Petting zoos • Displays	☐	☐
Banners, signs, posters, and flags that are not attached to tents	☐	☐
Fireworks zone	☐	☐
Generators and any flammable or combustible storage tanks over 230 litres	☐	☐

DOES YOUR SITE MAP CLEARLY INDICATE…	YES	N/A
All event components that meet accessibility standards	☐	☐
Shuttle pick up/drop off	☐	☐
Run, walk or parade route	☐	☐
Location of all fire extinguishers	☐	☐