

Applicant Type: ☐ Homeowner ☐ Contractor

Associated BP#: \_\_\_\_\_

Owner information same as BP ☐ Yes ☐ No, Owner name \_\_\_\_\_

Owner cell: \_\_\_\_\_ Email: \_\_\_\_\_

Owner’s Signature / Declaration (for residential dwellings only) “I hereby declare I am the owner of the premises in which the work will be conducted and assume responsibility that the work will be completed in compliance with applicable Acts and Regulations.” (signature)

Contractor Company Name: \_\_\_\_\_ Water & Sewer Installer Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Enrolled in the City of Chestermere Quick Trench Prog ☐ Yes ☐ No

Project Information:

Type of Work: ☐ Water & Sewer Connection – New Development on new subdivision (non-infill)

Options for infill development:

☐ Water & Sewer Connection to existing utility stubs within the private property line (#1-4 below not applicable)

☐ Water & Sewer Connection to the City of Chestermere’s existing mainline within the City’s right of way (provide items 1-4 below- use check boxes to indicate submission)

☐ 1. Drawings provided to show tie in scope of work required, crossing conflicts, and rehabilitation of disturbed areas (ex: asphalt, sidewalk, landscaping). The drawings shall conform to the City of Chestermere’s and City of Calgary’s standards and specifications.

☐ 2. Construction cost estimate with breakdown provided for security related to the scope of work within the City's right-of-way, including utility tie-ins, road rehabilitation, and for rehabilitation of disturbed areas: \$ \_\_\_\_\_

☐ 3. Does this work require a road closure? Yes ☐ \* For work requiring a road closure, submissions for a Traffic Accommodation Strategy (TAS) plan and stakeholder notification provided

☐ 4. Work Schedule - Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Permit Validation Section (To be completed by Development Officer)

Payment Method: ☐Cash ☐Debit ☐Cheque ☐Invoice ☐Credit Card

Permit Fee: \$ \_\_\_\_\_

Reviewing Officer’s Name: \_\_\_\_\_

Signature: \_\_\_\_\_

For Infills, City Engineering Representative’s Confirmation of Review: \_\_\_\_\_ (initials)

Security Amount Required: ☐Yes – Amount: \_\_\_\_\_ ; Date Collected \_\_\_\_\_ ☐No

The Connection Installer is required to deposit the security amount indicated above to the City of Chestermere to ensure completion of the work in conformance with the City of Chestermere Engineering Standards/Guidelines, and to cover the cost of repairing local improvements which may be damaged during the process of development. The security shall be returned after the final inspection of the connection has been completed to the satisfaction of the City inspectors.

ACKNOWLEDGEMENT AND SIGNATURES: Affixing your initials below indicate that you have read and understood ALL the items below and agree with it in their entirety.

\_\_\_\_\_ As per the Water Bylaw 025-13 and Wastewater Bylaw 027-13, the customer is responsible for all costs associated with relocating water and wastewater facilities. These costs include engineering drawings, approvals, construction, and an administration fee of 13%, to be paid by the responsible owner.

\_\_\_\_\_ The Connection Installer hereby certifies that this installation shall be completed in accordance with the National Plumbing Code (current edition) and shall commence within 90 days.

\_\_\_\_\_ The Landowner shall submit an Inspection Request Form to the City’s file manager to schedule a Construction Completion Certificate (CCC) inspections during and after the completion of construction work for connecting to the City's existing Water & Sewer mainline within the City's right of way. The warranty for work within the City’s right-of-way is for one year after CCC.

\_\_\_\_\_ The construction security will be reduced at 75% once the City deems the work acceptable and issues the Construction Completion Certificate (CCC) to the Landowner. The remaining security will be reduced following the completion of the one-year warranty period and a subsequent inspection.

\* To get more information on the Quick Trench Program, call 403-207-7075 or email [inspections@chestermere.ca](mailto:inspections@chestermere.ca)

Water & Sewer Installer’s Signature \_\_\_\_\_

All Safety Codes Inspection Requests must be sent to [inspections@chestermere.ca](mailto:inspections@chestermere.ca) . To find out the updated schedule of inspection, please go to our website at [www.chestermere.ca](http://www.chestermere.ca).

ATIA/POPA Notification: The personal information you provide on this form is being collected under the authority of Section 640(2) of the Municipal Government Act and Section 34 of the Access to Information Act (ATIA) and Protection of Privacy Act (POPA) and is protected by the privacy provision of these acts. This information will be used to determine eligibility for a development/building permit and for enforcement of applicable laws and may be circulated to persons or authorities as necessary for the review process. If you have questions about the collection of this information, please contact the ATIA/POPA Coordinator at [atia@chestermere.ca](mailto:atia@chestermere.ca) or in person at 105 Marina Road, Chestermere, Alberta T1X 1V7 (403) 207-7050.

Feb 2025