



## CHESTERMERE

### MINUTES

#### Regular Meeting of Council

Tuesday, May 12, 2026 at 9:03 AM

Council Chambers at City Hall

**PRESENT:** Mayor Shannon Dean  
Deputy Mayor Ritesh Narayan  
Councillor Kiran Randhawa  
Councillor Janelle Sandboe  
Councillor Robert Schindler  
Councillor Rob Wawrzynowski

**REGRETS:** Councillor Murray Grant

**ALSO, PRESENT:** Chief Administrative Officer, Kent Edney  
Director of Community Growth and Infrastructure, Such Chandhiok  
Director of Operations and Public Safety, Mike Fluker  
Director of Strategic Services, Candace Denison  
Director of Utilities, Grayson Mauch  
Senior Manager of Finance, Mark Schonken  
Manager of Communications, Matthew Anderson  
Manager of Legislative Services, Rebecca McGillivray  
Executive Assistant to the CAO and Council, Charity Potter  
Legislative Assistant II, Emily White  
Legislative Assistant II, Joshua Estanislao

#### **1 CALL MEETING TO ORDER**

- 1.1 Mayor Dean called the Regular Meeting of Council to order at 9:03 a.m.**
- 1.2 Land Acknowledgement**

## **2 URGENT ADDITIONS / APPROVAL OF THE AGENDA**

### **2.1 May 12, 2026 Regular Meeting of Council Agenda**

#### **260512-01**

Moved by Councillor Randhawa

Council approve the May 12, 2026 Regular Meeting of Council Agenda, as presented.

**CARRIED**

## **3 COUNCIL RECOGNITIONS AND ANNOUNCEMENTS**

## **4 PUBLIC INPUT**

Members of the public may comment only on items included on this agenda for up to five minutes. Public input is for information only and not for debate or decision-making.

## **5 DECLARATION OF CONFLICT OF INTEREST**

## **6 AWARDS AND PROCLAMATIONS**

### **6.1 Alberta Community Disability Services Professional Appreciation Week**

### **6.2 National Public Works Week**

#### **260512-02**

Moved by Councillor Schindler

Council accept the Alberta Community Disability Services Professional Appreciation Week and National Public Works Week proclamations, for information.

**CARRIED**

## **7 APPROVAL OF THE MINUTES**

### **7.1 April 22, 2026 Special Meeting of Council Minutes**

#### **260512-03**

Moved by Deputy Mayor Narayan

Council approve the April 22, 2026 Special Meeting of Council Minutes, as presented.

**CARRIED**

### **7.2 April 23, 2026 Special Meeting of Council Minutes**

#### **260512-04**

Moved by Councillor Sandboe

Council approve the April 23, 2026 Special Meeting of Council Minutes, as presented.

**CARRIED**

**7.3 April 28, 2026 Regular Meeting of Council Minutes**

**260512-05**

Moved by Councillor Randhawa

Council approve the April 28, 2026 Regular Meeting of Council Minutes, as presented.

**CARRIED**

**7.4 May 5, 2026 Special Meeting of Council Minutes**

**260512-06**

Moved by Councillor Randhawa

Council approve the May 5, 2026 Regular Meeting of Council Minutes, as presented.

**CARRIED**

**8 BUSINESS ARISING OUT OF MINUTES**

**9 CORRESPONDENCE AND INFORMATION**

**9.1 Resolution Tracker - 2025 and 2026**

Presented by Kent Edney - Chief Administrative Officer

**260512-07**

Moved by Councillor Randhawa

Council accept the 2025 and 2026 Resolution Tracker, for information.

**CARRIED**

**9.2 Extension of Motions Deadline**

Presented by Kent Edney - Chief Administrative Officer

**260512-08**

Moved by Deputy Mayor Narayan

Council approve the revised reporting timelines for the following Motions, as outlined below:

- Motion #251209-10 - Chestermere Economic Development Advisory Committee (CEDAC) Terms of Reference (TOR) Update to a future Regular Meeting of Council after the hiring of an Economic Development Officer;
- Motion #251209-37 - Viability of a Graffiti Wall to the end of June 2026;
- Motion #260203-14 - Social Wellbeing Framework to June 9, 2026 Regular Meeting of Council Meeting; and
- Motion #260310-20 - Recommendations from the Recreation Committee on the scope of work for the Recreation Master Plan to June 9, 2026 Regular Meeting of Council.

**CARRIED**

## 10 REPORTS

### 10.1. UTILITIES

- 10.1.1. **Budget Amendment Request - 2026 Water Utility Capital Budget**  
Presented by Dillan Buckingham - Intermediate Utilities Engineer

**260512-09**

Moved by Councillor Randhawa

The Board of Directors approve a Capital Budget amendment to the 2026 Water Utility Capital Budget for \$272,000, funded from Off-Site Levy Reserves, to include Off-Site Levy Project Item 7 - Distribution Trunk in Rainbow Road (West) Phase 4.

**CARRIED**

### 10.2. PLANNING AND DEVELOPMENT

- 10.2.1. **Bylaw #015-26 Secondary Suites Definition Land Use Bylaw Amendment - First Reading**  
Presented by Josh David Planner I

**260512-10**

Moved by Deputy Mayor Narayan

Council give First Reading to Bylaw #015-26, being the Secondary Suites Definitions Land Use Bylaw Amendment.

**CARRIED**

**260512-11**

Moved by Councillor Randhawa

Council approve the scheduling of a Public Hearing for Bylaw #015-26, for June 9, 2026 at 11:00 a.m.

**CARRIED**

### 10.3. COMMUNITY GROWTH AND INFRASTRUCTURE

- 10.3.1. **DP# 26-52735 Unit 210, 100 Rainbow Road - Change of Use from Brewery to an Indoor Participation Recreation (Golf Simulator)**  
Presented by Tom Mckay - Planning Technician

**260512-12**

Moved by Councillor Schindler

Council approve DP #26-19625/210 as submitted, subject to the conditions of approval outlined in Attachment B.

**CARRIED**

*Mayor Dean called a recess at 9:59 a.m. and the Regular Meeting of Council reconvened at 10:11 a.m.*

## 10.4. RECREATION

### 10.4.1. 2026 Seasonal E-Scooter Program

Presented by Kylie Hoskins - Manager of Corporate Properties and Recreation

#### 260512-13

Moved by Councillor Sandboe

Council table Agenda Item 10.4.1 being the 2026 Seasonal E-Scooter Program to a future Regular Meeting of Council.

**CARRIED**

## 10.5. LEGISLATIVE SERVICES

### 10.5.1. Chestermere Municipal Heritage Advisory Committee (CMHAC) Recommendations

Presented by Josh Estanislao - Legislative Assistant II

#### 260512-14

Moved by Councillor Sandboe

Council accept the priorities of the Chestermere Municipal Heritage Advisory Committee, as outlined below:

- establishment of a historical significance policy; and
- establishing a baseline of the integration between the artifacts from the Chestermere Historical Foundation to the City of Chestermere.

**CARRIED**

#### 260512-15

Moved by Councillor Sandboe

Council direct Administration to bring a report to Council on the feasibility of the following items by the end of July 2026:

- visually document the Baldwin property;
- visually document the Webster property;
- creation of a landing page on the City's website to share historical presentations and other items of interest; and
- prioritization of a Historical Significance Policy that will outline how the City will protect and preserve the historical sites and artifacts.

**CARRIED**

## 10.6. COMMUNITY GROWTH AND INFRASTRUCTURE

- 10.6.1. **DP# 26-52735 Unit 210, 100 Rainbow Road - Change of Use from Brewery to an Indoor Participation Recreation (Golf Simulator)**  
Presented by Tom Mckay - Planning Technician

**260512-16**

Moved by Councillor Sandboe

Council direct Administration to review commercial turnover rates over the last 5 years in Chestermere and bring a report to a future Meeting of Council, including location and type of business, where feasible.

**CARRIED**

## 10.7. OFFICE OF THE CAO

- 10.7.1. **Rescindment of Tax Roll Refund**  
Presented by Kent Edney - Chief Administrative Officer

**260512-17**

Moved by Deputy Mayor Narayan

Council rescind Motion #251104-17, being "Council approve a tax reimbursement in the amount of \$4,269.23 for Roll #60507000."

**CARRIED**

- 10.7.2. **2026 Operating and Capital Final Budget**  
Presented by Kent Edney - Chief Administrative Officer and Mark Schonken - Senior Manager of Finance

**260512-18**

Moved by Deputy Mayor Narayan

Council approve the 2026 Final Operating Budget, as presented.

**5-1-0**

**CARRIED**

**IN FAVOUR:**

**Deputy Mayor Narayan, Councillor Randhawa, Councillor Sandboe,  
Councillor Schindler, and Councillor Wawrzynowski**

**OPPOSED:**

**Mayor Dean**

*Mayor Dean called for a recorded vote.*

**260512-19**

Moved by Councillor Wawrzynowski

Council approve an additional \$12,000 for Capital Project ME-004 - Aquatic Lake Weed Skimmer to the 2026 Capital Budget with funding to come from Local Government Fiscal Framework (LGFF).

**CARRIED**

**260512-20**

Moved by Councillor Sandboe

Council direct Administration to review and recommend appropriate changes to Policy #447, being the Restricted Surplus Account Policy including allocation of existing funds in the accounts and bring to Council by the end of October 2026.

**CARRIED**

**260512-21**

Moved by Councillor Wawrzynowski

Council direct Administration to bring a report outlining all planned capital projects that will be utilizing the Local Government Fiscal Framework (LGFF) and Build Communities Strong Fund (BCSF) funding in the next 5 years and bring to Council by the end of September 2026.

**CARRIED**

*Councillor Sandboe proposed a friendly amendment to include the "Build Communities Strong Fund (BCSF)".*

*Councillor Wawrzynowski accepted the friendly amendment.*

*Deputy Mayor Narayan left at 11:43 a.m. and returned at 11:44 a.m.*

*Mayor Dean called a recess at 11:55 a.m. and the Regular Meeting of Council reconvened at 1:05 p.m.*

**260512-22**

Moved by Councillor Sandboe

Council approve the 2026 Final Capital Budget, as amended with the following provision:

- any project that has not been initiated is on hold until approved by Council, with the exception of the Golf Course Lease Equipment.

**CARRIED**

**10.8. COMMUNITY OPERATIONS**

**10.8.1. Bylaw #012-26 Community Standards Bylaw - First Reading - 1:00 p.m.**

Presented by Blair Zinkhan - Community Peace Officer III

**260512-23**

Moved by Deputy Mayor Narayan

Council give First Reading to Bylaw #012-26, being the Community Standards Bylaw.

**CARRIED**

**260512-24**

Moved by Deputy Mayor Narayan

Council give Second Reading to Bylaw #012-26, being the Community Standards Bylaw, with the following amendment:

- Section 8.8 - amend the wording include "No Person shall launch a Boat or Personalized Watercraft from an Open Space Area without an exception from the CAO."

**CARRIED**

**250512-25**

Moved by Councillor Schindler

Council give permission to proceed with Third Reading and Final Reading for Bylaw #012-26, being the Community Standards Bylaw.

**CARRIED**

**260512-26**

Moved by Councillor Randhawa

Council give Third and Final Reading to Bylaw #012-26, being the Community Standards Bylaw.

**CARRIED**

**11 NEW BUSINESS**

**12 CLOSED SESSION**

**13 ADJOURN THE MEETING**

**13.1 Adjournment of May 12, 2026 Regular Meeting of Council**

**260512-27**

Moved by Councillor Randhawa

Council adjourn the Meeting at 1:30 p.m.

**CARRIED**

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Mayor, Shannon Dean

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Chief Administrative Officer, Kent  
Edney