



CHESTERMERE

MINUTES

Governance and Priorities Committee Meeting

Tuesday, June 16, 2026 at 9:03 AM

Council Chambers at City Hall

PRESENT: Mayor Shannon Dean
Deputy Mayor Ritesh Narayan
Councillor Murray Grant
Councillor Kiran Randhawa
Councillor Janelle Sandboe
Councillor Robert Schindler
Councillor Rob Wawrzynowski

REGRETS: N/A

ALSO PRESENT: Chief Administrative Officer, Kent Edney
Director of Community Growth and Infrastructure, Such Chandhiok
Director of Operations and Public Safety, Mike Fluker
Director of Strategic Services, Candace Denison
Director of Utilities, Grayson Mauch
Manager of Communications, Matthew Anderson
Manager of Legislative Services, Rebecca McGillivray
Executive Assistant to the CAO and Council, Charity Potter
Legislative Assistant II, Emily White
Legislative Assistant II, Joshua Estanislaio

1 CALL MEETING TO ORDER

- 1.1 Mayor Dean called the Governance and Priorities Committee Meeting to order at 9:03 a.m.**
- 1.2 Land Acknowledgement**

2 URGENT ADDITIONS / ADOPTION OF THE AGENDA

2.1 June 16, 2026 Governance and Priorities Committee Meeting Agenda

260616-01

Moved by Councillor Randhawa

The Governance and Priorities Committee approve the June 16, 2026 Governance and Priorities Committee Meeting Agenda, with the following amendment:

- remove Agenda Item 11.1.1 - Rocky View Regional Handibus Update.

CARRIED

3 COUNCIL RECOGNITIONS AND ANNOUNCEMENTS

3.1 Cheque Presentation from the Lakeside Greens Golf Course Preservation Society

Society President Brent Ladds, Executive Director Darby King-Maillot, and Board Members Lindsay MacKeracher and Joe Samulenok on behalf of Lakeside Greens Golf Course Preservation Society presented the City of Chestermere with a donation in the amount of \$3000. The funds were raised through community fundraising efforts and will help support the construction of a starter shelter at the golf course.

3.2 2026 Mayor & Council Annual Charity Golf Tournament

Mayor Dean thanked Administration, Charity Potter, Chestermere Food Bank, and Lakeside Greens Golf Course for their help in organizing a successful golf tournament. All the funds raised will be donated to the Chestermere Food Bank.

4 PUBLIC INPUT

Members of the public may provide comments on community wide issues for up to five minutes. Public Input is for information only and not an opportunity for debate or decision-making.

4.1 Public Input Regarding Country Residential (CR), Transitional Rural Residential (TRR), the Public Hearing Process, the Public Input Process, Acreages, and Payment of Off-Site Levies

260616-02

Moved by Councillor Schindler

The Governance and Priorities Committee accept the public input regarding country residential (CR), transitional rural residential (TRR), the public hearing process, the public input process, acreages, and payment of Off-Site Levies, for information.

CARRIED

5 DECLARATION OF CONFLICT OF INTEREST

5.1 Agenda Item 8.1 - Prairie Waters Playground

Councillor Schindler and Councillor Randhawa declared a non-fiduciary Conflict of Interest pertaining to Agenda Item 8.1, being the Prairie Waters Playground Public Presentation.

6 CONSENT AGENDA

6.1 Community Futures Wild Rose 2025-2026 Impact Report

6.2 Grant Adjudication Committee Minutes

6.3 Not for Profit Committee Minutes

6.4 Police Communications Committee Minutes

6.5 Subdivision and Development Appeal Board Minutes

6.6 Recreation Committee Minutes

6.7 Chestermere Municipal Heritage Advisory Committee Minutes

6.8 Lake and Watershed Advisory Committee Minutes

260616-03

Moved by Councillor Sandboe

The Governance and Priorities Committee approve the Consent Agenda, as outlined below:

- Agenda Item 6.1 - Community Futures Wild Rose 2025-2026 Impact Report;
- Agenda Item 6.3 - Not for Profit Committee Meeting Minutes;
- Agenda Item 6.4 - Police Communications Committee Meeting Minutes; and
- Agenda Item 6.7 - Chestermere Municipal Heritage Advisory Committee Meeting Minutes.

CARRIED

7 REPORTS

7.1 EMERGENCY MANAGEMENT

7.1.1. Emergency Management Update - 9:00 a.m.

Presented by Cody Zebedee - Fire Chief

260616-04

Moved by Councillor Randhawa

The Governance and Priorities Committee accept the Emergency Management Update, for information.

CARRIED

Mayor Dean called a recess at 10:19 a.m. and the Regular Meeting of Council reconvened at 10:30 a.m.

7.2 FINANCE

7.2.1. Assessment Update - 10:30 a.m.

Presented by Bob Daudelin - Assessment Specialist from Accurate Assessment Group Ltd.

260616-05

Moved by Deputy Mayor Narayan

The Governance and Priorities Committee accept the Assessment Update, for information.

CARRIED

Mayor Dean called a recess at 11:07 a.m. and the Regular Meeting of Council reconvened at 11:15 a.m.

Councillor Schindler left at 11:15 a.m. due to a declared non-fiduciary conflict of interest pertaining to Agenda Item 8.1.

8 PUBLIC PRESENTATIONS

8.1 Prairie Waters Playground - 11:00 a.m.

Presented by Travis Baird - Chair of the Prairie Waters Elementary School Council

260616-06

Moved by Councillor Sandboe

The Governance and Priorities Committee direct Administration to investigate the ownership of land for playgrounds adjacent to schools in Chestermere and bring a report to Council by the end of October 2026.

CARRIED

260616-07

Moved by Deputy Mayor Narayan
The Governance and Priorities Committee accept the Prairie Waters
Playground presentation, for information.

CARRIED

Councillor Schindler returned at 11:56 a.m.

9 REPORTS

9.1 INFORMATION TECHNOLOGY (IT)

9.1.1. Asset Digitization

Presented by Mack Langen - Manager of Information Technology (IT)

260616-08

Moved by Councillor Randhawa
The Governance and Priorities Committee accept the Document
Management System Implementation Progress Update, for information.

CARRIED

*Mayor Dean called a recess at 12:11 p.m. and the Regular Meeting of Council
reconvened at 1:03 p.m.*

9.2 ENFORCEMENT

9.2.1. Transportation System Management Bylaw - 1:00 p.m.

Presented by Blair Zinkhan - Community Peace Officer III

260616-09

Moved by Deputy Mayor Narayan
The Governance and Priorities Committee direct Councillor Sandboe to
follow up with Alberta Municipalities on the work being done on e-
scooters and report to Council and Administration.

CARRIED

260616-10

Moved by Councillor Randhawa
The Governance and Priorities Committee direct Mayor Dean to follow
up with Alberta Transportation, Mid-sized Cities Mayors' Caucus
(MCMC) and regional round table on e-scooter programs and report to
Council and Administration.

CARRIED

260616-11

Moved by Deputy Mayor Narayan

The Governance and Priorities Committee direct Administration to come to Council for First Reading of Bylaw #003-26, being the Transportation System Management Bylaw with considerations of the discussion during the June 16, 2026 Governance and Priorities Committee Meeting.

CARRIED

Mayor Dean called a recess at 2:06 p.m. and the Regular Meeting of Council reconvened at 2:16 p.m.

Mayor Dean called a recess at 2:38 p.m. and the Regular Meeting of Council reconvened at 2:43 p.m.

9.3 CLOSED SESSION

9.3.1. Project Forest - Access to Information Act (ATIA) - Section 19 and 26 - Disclosure harmful to business interests of a third party and Disclosure harmful to intergovernmental relations

260616-12

Moved by Councillor Sandboe

The Governance and Priorities Committee move into Closed Session at 2:57 p.m. to discuss the following:

- Project Forest - Access to Information Act (ATIA) Section 19 and 26 - Disclosure harmful to business interests of a third party and Disclosure harmful to intergovernmental relations.

CARRIED

260616-13

Moved by Councillor Schindler

The Governance and Priorities Committee come out of Closed Session at 3:10 p.m.

CARRIED

Mayor Dean called a recess at 3:10 p.m. and the Regular Meeting of Council reconvened at 3:16 p.m.

10 PUBLIC PRESENTATIONS

10.1 Project Forest Presentation - 2:00 p.m.

Presented by Mike Toffan - Executive Director of Project Forest

260616-14

Moved by Councillor Wawrzynowski

The Governance and Priorities Committee direct Mayor Dean to write a letter of support on behalf of Council to Project Forest endorsing the Project Forest project.

CARRIED

11 REPORTS

11.1 ENFORCEMENT

11.1.1. Transportation System Management Bylaw - 1:00 p.m.

Presented by Blair Zinkhan - Community Peace Officer III

260616-15

Moved by Deputy Mayor Narayan

The Governance and Priorities Committee direct Administration to follow up with Citizen Insurance Company on liability insurance regarding the use of e-scooters.

CARRIED

11.1.2. Bylaw #021-26 Unsightly and Nuisance Premises Bylaw

Presented by Blair Zinkhan - Community Peace Officer III

260616-16

Moved by Councillor Randhawa

The Governance and Priorities Committee direct Administration to come to Council for First Reading of Bylaw #021-26, being the Unsightly and Nuisance Premises Bylaw with considerations of the discussion during the June 16, 2026 Governance and Priorities Committee Meeting.

CARRIED

11.2 OFFICE OF CAO

11.2.1. **Chestermere Not for Profit Committee Strategic Plan**

Presented by Tina Petrow - Intergovernmental Relations Advisor

260616-17

Moved by Councillor Sandboe

The Governance and Priorities Committee recommend to Council to approve the Not for Profit Committee's Strategic Plan including mission, vision, and strategic priorities.

CARRIED

260616-18

Moved by Councillor Randhawa

The Governance and Priorities Committee direct Administration to confirm the current status of the Chestermere Community Foundation and report to Council.

CARRIED

Mayor Dean called a recess at 4:07 p.m. and the Regular Meeting of Council reconvened at 4:16 p.m.

12 CLOSED SESSION

12.1 **West Chestermere Drive and Marina Drive Roundabout - Access to Information Act (ATIA) - Section 29 - Advice from officials**

260616-19

Moved by Councillor Sandboe

The Governance and Priorities Committee move into Closed Session at 4:53 p.m. to discuss the following:

- West Chestermere Drive and Marina Drive Roundabout - Access to Information Act (ATIA) - Section 29 - Advice from officials.

CARRIED

Councillor Sandboe left at 4:59 p.m. due to a conflict of interest pertaining to Agenda Item 11.4.

260616-20

Moved by Councillor Schindler

The Governance and Priorities Committee come out of Closed Session at 5:03 p.m.

CARRIED

Mayor Dean called a recess at 5:03 p.m. and the Regular Meeting of Council reconvened at 5:08 p.m.

Councillor Sandboe returned at 5:08 p.m.

Councillor Sandboe declared a conflict of interest pertaining to Agenda Item 11.4.

13 REPORTS

13.1 COMMUNITY GROWTH AND INFRASTRUCTURE

13.1.1. Construction Projects Update

Presented by Such Chandhiok - Director of Community Growth and Infrastructure and Junaid Ahmed - Senior Project Manager

260616-21

Moved by Deputy Mayor Narayan

The Governance and Priorities Committee direct Administration to explore further options for Rainbow Road North and come to Council as part of budget discussions.

CARRIED

13.2 LEGISLATIVE SERVICES

13.2.1. Policy #860 Interfaith Committee Terms of Reference

Presented by Josh Estanislao - Legislative Assistant II

260616-22

Moved by Deputy Mayor Narayan

The Governance and Priorities Committee direct Administration to come to Council for approval of Policy #860, being the Interfaith Committee Terms of Reference with considerations of the discussion during the June 16, 2026 Governance and Priorities Committee Meeting, before the end of July 2026.

CARRIED

13.2.2. Seniors Advisory Committee Recommendations

Presented by Emily White - Legislative Assistant II

260616-23

Moved by Councillor Randhawa

The Governance and Priorities Committee direct the Chair of the Seniors Advisory Committee to provide an update to the Seniors Advisory Committee on the work that is currently being done as per their recommendations.

CARRIED

13.2.3. Police Communications Committee Recommendations

Presented by Rebecca McGillivray - Manager of Legislative Services

260616-24

Moved by Deputy Mayor Narayan

The Governance and Priorities Committee accept the recommendations from the Police Communications Committee, for information.

CARRIED

Councillor Wawrzynowski left at 5:37 p.m. and did not return for the remainder of the meeting.

14 NEW BUSINESS

15 STANDING ITEMS

15.1 School Sites

260616-25

Moved by Councillor Schindler

The Governance and Priorities Committee accept the School Sites updates, for information.

CARRIED

15.2 Recreation

1. Chestermere Regional Community Association (CRCA)
2. Lakeside Greens Golf Course
3. New Dawson's Landing Recreation Centre
4. General Recreation Updates

15.3 Committee Updates

1. Mayor Shannon Dean
 - a. Federation of Canadian Municipalities (FCM) Update
2. Deputy Mayor Ritesh Narayan
3. Councillor Murray Grant
4. Councillor Kiran Randhawa
5. Councillor Janelle Sandboe
6. Councillor Robert Schindler
7. Councillor Rob Wawrzynowski

260616-26

Moved by Councillor Schindler

The Governance and Priorities Committee table the approval for the April 22, 2026 Grant Adjudication Committee Meeting Minutes and the May 21, 2026 Lake and Watershed Advisory Committee Meeting Minutes until the reports mentioned in the minutes are made available to all of Council.

CARRIED

260616-27

Moved by Councillor Sandboe

The Governance and Priorities Committee direct the Subdivision and Development Appeal Board to amend the March 30, 2026 Meeting Minutes, with the following amendments:

- amend any reference of "Councillor Narayan" to "Deputy Mayor Narayan"; and
- indicate under what section of the Access to Information Act the Board used to go into Closed Session.

CARRIED

16 CLOSED SESSION

17 ADJOURN THE MEETING

17.1 Adjournment of June 16, 2026 Governance and Priorities Committee Meeting

260616-28

Moved by Councillor Randhawa

The Governance and Priorities Committee adjourn the meeting at 5:57 p.m.

CARRIED

Mayor, Shannon Dean

Chief Administrative Officer, Kent Edney