



MINUTES
Regular Meeting of Council
September 15, 2026, at 09:03 AM
Council Chambers at City Hall

PRESENT:

Mayor Shannon Dean
Deputy Mayor Robert Schindler
Councillor Murray Grant
Councillor Ritesh Narayan
Councillor Kiran Randhawa
Councillor Janelle Sandboe
Councillor Rob Wawrzynowski

REGRETS: N/A

ALSO PRESENT:

Kent Edney, Chief Administrative Officer
Such Chandhiok, Director of Community Growth and Infrastructure
Mike Fluker, Director of Community Operations and Public Safety
Candace Denison, Director of Strategic Services
Grayson Mauch, Director of Utilities
Leana Ashbacher, Chief Financial Officer
Matthew Anderson, Manager of Communications
Rebecca McGillivray, Manager of Legislative Services
Charity Potter, Executive Assistant to the CAO and Council
Emily White, Legislative Assistant II
Joshua Estanislao, Legislative Assistant II

1. CALL MEETING TO ORDER

1.1 Mayor Dean called the Regular Meeting of Council to order at 9:03 a.m.

1.2 Land Acknowledgement

2. URGENT ADDITIONS / APPROVAL OF THE AGENDA

2.1 September 15, 2026, Regular Meeting of Council Agenda

Resolution Number 260915-01

Moved by Councillor Randhawa

Council approve September 15, 2026, Regular Meeting of Council Agenda, with the following amendments:

- add Agenda Item 6.3 - Dolly Parton and Imagination Library Day Proclamation;
- add Agenda Item 12.1 - Alberta Community Partnership Municipal Internship Grant;
- add Agenda Item 11.6.1 - Library Board Committee Public Member Appointments; and
- add Agenda Item 13.5 - Closed Session - Library Board Committee Public Member Appointments - Access to Information Act (ATIA) - Section 22 - Confidential evaluations.

CARRIED

Resolution Number 260915-02

Moved by Councillor Narayan

Council lift from the table the following Agenda Items:

- Agenda Item 7.4 - Seniors Advisory Committee Term Extensions;
- Agenda Item 7.5 - Scheduling of October 20, 2026, Regular Meeting of Council;
- Agenda Item 11.1.2 - Stormwater Discharge Agreement;
- Agenda Item 11.2.1 - Specialized Transit Update;
- Agenda Item 11.2.4 - DP #26-52224 - 876 East Lakeview Road - Variance for Driveway Extension (Existing) in the DC R-1E District;
- Agenda Item 11.3.1 - Policy #862 - Community Asset Investment, Access, and Partnerships Policy;
- Agenda Item 11.4.1 - Resolution Tracker - 2025 & 2026; and
- Agenda Item 11.6.1 - Library Board Committee Public Member Appointments.

CARRIED

3. PUBLIC INPUT

Members of the public may comment only on items included on this agenda for up to five minutes. Public input is for information only and not for debate or decision-making.

4. DECLARATION OF CONFLICT OF INTEREST

5. AWARDS AND PROCLAMATIONS

5.1 Rail Safety Week

5.2 National Seniors Day/Day of Older Persons (Alberta)

5.3 Dolly Parton and Imagination Library Day

Resolution Number 260915-03

Moved by Deputy Mayor Schindler

Council accept the Rail Safety Week, National Seniors Day/Day of Older Persons (Alberta), and the Dolly Parton and Imagination Library Day Proclamations, for information.

CARRIED

6. CONSENT AGENDA

Resolution Number 260915-04

Moved by Councillor Randhawa

Council approve the Consent Agenda, as outlined below:

- Agenda Item 7.1 - September 1, 2026, Regular Meeting of Council Minutes;
- Agenda Item 7.2 - Single Stream Recycling Service Update;
- Agenda Item 7.3 - Motion to Extend Motion #260512-21 - Capital Projects Utilizing Local Government Fiscal Framework (LGFF) and Building Communities Strong Fund (BCSF) Report;
- Agenda Item 7.4 - Seniors Advisory Committee Term Extensions; and
- Agenda Item 7.5 - Scheduling of October 20, 2026, Regular Meeting of Council.

CARRIED

6.1 September 1, 2026, Regular Meeting of Council Minutes

Resolution Number 260915-05

Moved by Councillor Randhawa

Council approve September 1, 2026, Regular Meeting of Council Minutes, as presented.

CARRIED

6.2 Single Stream Recycling Service Update

Resolution Number 260915-06

Moved by Councillor Randhawa

Council accept the Alberta Recycling Program Phase 2 - Program Enhancements report, for information.

CARRIED

6.3 Motion to Extend Motion #260512-21 - Capital Projects Utilizing Local Government Fiscal Framework (LGFF) and Building Communities Strong Fund (BCSF) Report

Resolution Number 260915-07

Moved by Councillor Randhawa

Council approve an extension to the deadline for Motion #260512-21, directing that the report be brought to Council during the 2026 budget deliberations scheduled for November 2, 3, 4, and December 1, 2, and 3, 2026.

CARRIED

6.4 Seniors Advisory Committee Term Extensions

Tabled on September 1, 2026

Resolution Number 260915-08

Moved by Councillor Randhawa

Council extend the terms of Lisa Beattie, Dawn Hovey, Joanne Lemna and Wayne Michel to the Seniors Advisory Committee effective September 15, 2026, with terms ending at the 2026 Organizational Meeting of Council.

CARRIED

6.5 Scheduling of October 20, 2026, Regular Meeting of Council

Tabled on September 1, 2026

Resolution Number 260915-09

Moved by Councillor Randhawa

Council approve an amendment to the 2026 Council Meeting Calendar to reflect that on Tuesday, October 20, 2026, the Organizational Meeting of Council will commence at 9:00 a.m., with a Regular Meeting of Council to follow at 1:00 p.m.

CARRIED

7. COUNCIL RECOGNITIONS AND ANNOUNCEMENTS

7.1 Departmental Challenge Coin Presentation

Presented by Vladimir Curcic - Peace Officer Manager/Sergeant in Charge

Vladimir Curcic presented the Departmental Challenge Coin to Council and the Chief Administrative Officer and provided an overview of the longstanding tradition of challenge coins within military and law enforcement organizations, noting their significance as symbols of unity, camaraderie, pride, and a shared commitment to service.

8. BUSINESS ARISING OUT OF MINUTES

9. CORRESPONDENCE AND INFORMATION

10. PUBLIC PRESENTATION

10.1 Chestermere Regional Community Association (CRCA) Presentation

Presented by Janice Redmond and Mike Moore - Chestermere Regional Community Association (CRCA)

This presentation is scheduled for 9:00 a.m.

Resolution Number 260915-10

Moved by Councillor Grant

Council accept the Chestermere Regional Community Association (CRCA) Presentation, for information.

CARRIED

Mayor Dean called a recess at 10:15 a.m. and the Regular Meeting of Council reconvened at 10:30 a.m.

11. REPORTS

11.1 UTILITIES

11.1.1 Waterworks Operation Service Delivery Approach

Presented by Grayson Mauch - Director of Utilities and Dillan Buckingham - Utility Engineer

12. CLOSED SESSION

12.1 Waterworks Operation Service Delivery Approach - Access to Information Act (ATIA) Section 19 - Disclosure harmful to business interests of a third party

Resolution Number 260915-11

Moved by Councillor Wawrzynowski

Council go into Closed Session at 10:47 a.m. to discuss the following:

- Waterworks Operation Service Delivery Approach - Access to Information Act (ATIA) - Section 19 - Disclosure harmful to business interests of a third party.

CARRIED

Resolution Number 260915-12

Moved by Deputy Mayor Schindler

Council come out of Closed Session at 10:57 a.m.

CARRIED

Mayor Dean called a recess at 10:57 a.m. to allow members of the public to reconvene in Council Chambers. The Regular Meeting of Council reconvened at 11:03 a.m.

Resolution Number 260915-13

Moved by Councillor Grant

The Board of Directors approve issuing contract termination notice to EPCOR Water Services Inc., prior to October 15, 2026, for the current Operations, Maintenance, and Capital Works Agreement, with termination effective October 14, 2027.

CARRIED

13. REPORTS

13.1 UTILITIES

13.1.1 Stormwater Discharge Agreement

Presented by Grayson Mauch - Director of Utilities and Dillan Buckingham
- Utility Engineer
Tabled on September 1, 2026

14. CLOSED SESSION

**14.1 Stormwater Discharge Agreement - Access to Information Act (ATIA) -
Section 19 - Disclosure harmful to business interests of a third party**

**14.2 Use of Closed Session - Access to Information Act (ATIA) - Section 29 -
Advice from officials**

Resolution Number 260915-14

Moved by Councillor Sandboe

Council go into Closed Session at 11:11 a.m. to discuss the following:

- Stormwater Discharge Agreement - Access to Information Act (ATIA) - Section 19 - Disclosure harmful to business interests of a third party; and
- Use of Closed Session - Access to Information Act (ATIA) - Section 29 - Advice from officials.

CARRIED

Resolution Number 260915-15

Moved by Councillor Randhawa

Council come out of Closed Session at 11:54 a.m.

CARRIED

Mayor Dean called a recess at 11:54 a.m. to allow members of the public to reconvene in Council Chambers. The Regular Meeting of Council reconvened at 11:59 a.m.

Resolution Number 260915-16

Moved by Deputy Mayor Schindler

The Board of Directors authorize the Chief Administrative Officer, on behalf of 1538974 Alberta Ltd., to enter into a Stormwater Discharge Agreement with Western Irrigation District, substantially in the form attached as Attachment A, to permit the discharge of stormwater from the Utility's works into the District's irrigation works, subject to the terms and conditions outlined in the Agreement.

CARRIED

14.3 COMMUNITY GROWTH AND INFRASTRUCTURE

14.3.1 Alberta Community Partnership Municipal Internship Grant

Presented by Stephen Utz - Manager of Planning

Resolution Number 260915-17

Moved by Councillor Narayan

Council support the grant submission prepared by administration for the Alberta Community Partnership Municipal Internship Grant, with a potential budget allocation of \$18,000 pending approval of the grant.

CARRIED

Mayor Dean called a recess at 12:09 p.m. and the Regular Meeting of Council reconvened at 1:16 p.m.

14.3.2 Specialized Transit Update

Presented by Kathryn Doherty - Special Projects

Tabled on September 1, 2026

This presentation is scheduled for 1:00 p.m.

Resolution Number 260915-18

Moved by Deputy Mayor Schindler

Council direct administration to proceed with Option 2 on the Request for Decision for the Specialized Transit Update dated September 15, 2026, which is to issue a Request for Proposals (RFP) for Specialized Transit Services.

CARRIED

14.3.3 Fire Station 117 Development: Site Selection and Procurement Authorization

Presented by Junaid Ahmed - Sr. Project Manager and Cody Zebedee - Fire Chief

Resolution Number 260915-19

Moved by Deputy Mayor Schindler

Council approve the site at the Lift Station 13 Parcel (Municipal Address: 200 Rainbow Road - Owner 1538974 Alberta Ltd) for the development of Fire Station 117.

CARRIED

Resolution Number 260915-20

Moved by Councillor Sandboe

Council direct administration to proceed with a Request for Qualification (RFQ) and Request for Proposal (RFP) process for the construction of Fire Hall 117 under Design-Build delivery model and bring the budget approval request and borrowing bylaw for Council's consideration prior to awarding the contract for the construction of the Fire Hall.

CARRIED

Mayor Dean called a recess at 2:06 p.m. and the Regular Meeting of Council reconvened at 2:20 p.m.

14.3.4 Bylaw #034-26 Revisions to the Secondary Suite and Separate Exterior Basement Entrance Regulations of the Land Use Bylaw

Presented by Stephen Utz - Manager of Planning

First reading is being considered

Resolution Number 260915-21

Moved by Councillor Wawrzynowski

Council give first reading to Bylaw #034-26, being Revisions to the Secondary Suite and Separate Exterior Basement Entrance Regulations of the Land Use Bylaw.

CARRIED

Resolution Number 260915-22

Moved by Councillor Sandboe

Council approve the scheduling of a public hearing for Bylaw #034-26, for October 6, 2026, at 11:00 a.m.

CARRIED

14.3.5 DP #26-52224 - 876 East Lakeview Road - Variance for Driveway Extension (Existing) in the DC R-1E District

Presented by Obinna Uzodimma - Development Technician II and Shamin Vicencio - Manager of Building and Development
Tabled on September 1, 2026

Resolution Number 260915-23

Moved by Councillor Narayan

Council approve Development Permit #26-52224, as submitted, including a variance for the driveway extension located on the west side of the subject property encroaching into the minimum side yard setback of 0.60m by 0.60m.

DEFEATED

14.4 ECONOMIC DEVELOPMENT

14.4.1 Bylaw #027-26 Business Licence Bylaw

Presented by Shamin Vicencio - Manager of Development Services
First reading is being considered.

Resolution Number 260915-24

Moved by Councillor Randhawa

Council give first reading to Bylaw #027-26, being the Business License Bylaw.

CARRIED

Mayor Dean called a recess at 3:11 p.m. and the Regular Meeting of Council reconvened at 3:21 p.m.

Resolution Number 260915-25

Moved by Deputy Mayor Schindler

Council direct administration to restrict Payday Lenders in the proposed Bylaw #027-26, being the Business License Bylaw.

DEFEATED

Resolution Number 260915-26

Moved by Councillor Narayan

Council give second reading to Bylaw #027-26, being the Business License Bylaw.

CARRIED

Resolution Number 260915-27

Moved by Councillor Randhawa

Council give permission to proceed with third and final reading to Bylaw #027-26, being the Business License Bylaw.

CARRIED

Resolution Number 260915-28

Moved by Councillor Sandboe

Council give third and final reading to Bylaw #027-26, being the Business License Bylaw.

CARRIED

14.5 STRATEGIC SERVICES

14.5.1 Policy #862 - Community Asset Investment, Access, and Partnerships Policy

Presented by Candace Denison - Director of Strategic Services

Tabled on September 1, 2026

Adoption of the Policy is being considered

Resolution Number 260915-29

Moved by Councillor Grant

Council adopt Policy #862, being the Community Asset Investment, Access, and Partnerships Policy, as presented in Attachment A.

CARRIED

14.6 OFFICE OF THE CAO

14.6.1 Resolution Tracker - 2025 & 2026

Presented by Kent Edney - Chief Administrative Officer

Tabled on September 1, 2026

Resolution Number 260915-30

Moved by Councillor Randhawa

Council accept the Resolution Tracker - 2025 & 2026, for information.

CARRIED

14.6.2 Not-for-Profit Hub Update - Verbal

Presented by Kent Edney - Chief Administrative Officer

Resolution Number 260915-31

Moved by Councillor Sandboe

Council accept the Not-for-Profit Hub Update, for information.

CARRIED

15. EMGERENT ITEM

15.1 Library Board Committee Public Member Appointments

Presented by Emily White - Legislative Assistant II

Tabled on July 28, 2026

16. NEW BUSINESS

17. CLOSED SESSION

17.1 Specialized Transit Update - Access to Information Act (ATIA) - Section 19 - Disclosure harmful to business interests of a third party (This Agenda Item did not proceed)

17.2 Golf Course - Access to Information Act (ATIA) - Section 19 - Disclosure harmful to business interests of a third party

17.3 Library Board Committee Public Member Appointments - Access to Information Act (ATIA) - Section 22 - Confidential evaluations

Resolution Number 260915-32

Moved by Councillor Randhawa

Council go into Closed Session at 4:02 p.m. to discuss the following:

- Library Board Committee Public Member Appointments - Access to Information Act (ATIA) - Section 22 - Confidential evaluations; and
- Golf Course - Access to Information Act (ATIA) - Section 19 - Disclosure harmful to business interests of a third party.

CARRIED

Councillor Sandboe left at 4:58 p.m. and did not return for the remainder of the meeting.

Resolution Number 260915-33

Moved by Deputy Mayor Schindler

Council come out of Closed Session at 5:24 p.m.

CARRIED

Mayor Dean called a recess at 5:24 p.m. to allow members of the public to reconvene in Council Chambers. The Regular Meeting of Council reconvened at 5:30 p.m.

Resolution Number 260915-34

Moved by Councillor Randhawa

Council accept the discussion on the Golf Course, for information.

CARRIED

Resolution Number 260915-35

Moved by Councillor Narayan

Council appoint Alida Hagemeyer and Marilyn King to the Chestermere Library Board effective September 15, 2026, with terms ending December 31, 2028.

CARRIED

Resolution Number 260915-36

Moved by Councillor Randhawa

Council appoint Councillor Sandboe and Deputy Mayor Schindler to the
Chestermere Library Board effective September 15, 2026, until October 20, 2026.

CARRIED

Resolution Number 260915-37

Moved by Councillor Randhawa

Council rescind Motion #250722-06, being the Chestermere Library Public Members
Appointments.

CARRIED

Resolution Number 260915-38

Moved by Councillor Narayan

Council appoint the following public members to the Chestermere Library Board,
effective July 22, 2025:

- Navneet Baath, term ending December 31, 2026; and
- Mansharn Sangha, Brad Cochrane and Kim Soderberg-McRae with terms
ending December 31, 2027.

CARRIED

18. ADJOURN THE MEETING

18.1 Adjournment of September 15, 2026, Regular Meeting of

Council Resolution Number 260915-39

Moved by Councillor Randhawa

Council adjourn the meeting at 5:33 p.m.

CARRIED

Mayor, Shannon Dean

Chief Administrative Officer Kent Edney