



MINUTES

Governance and Priorities Committee Meeting

September 29, 2026, at 09:02 AM
Council Chambers at City Hall

PRESENT:

Mayor Shannon Dean
Deputy Mayor Robert Schindler
Councillor Murray Grant
Councillor Ritesh Narayan
Councillor Kiran Randhawa
Councillor Janelle Sandboe

REGRETS:

Councillor Rob Wawrzynowski

ALSO PRESENT:

Kent Edney, Chief Administrative Officer
Such Chandhiok, Director of Community Growth and Infrastructure
Mike Fluker, Director of Community Operations and Public Safety
Candace Denison, Director of Strategic Services
Leana Ashbacher, Chief Financial Officer
Matthew Anderson, Manager of Communications
Rebecca McGillivray, Manager of Legislative Services
Katie Hayes, Senior Legislative Officer
Charity Potter, Executive Assistant to the CAO and Council
Joshua Estanislao, Legislative Assistant II

1. CALL MEETING TO ORDER

1.1 Mayor Dean called the Governance and Priorities Committee Meeting to order at 9:02 a.m.

1.2 Land Acknowledgement

2. National Day for Truth and Reconciliation - Smudging Ceremony

Mayor Dean and Council welcomed Patty Sproule, who led a smudging ceremony in recognition of National Day for Truth and Reconciliation on September 30, 2026. Ms. Sproule highlighted that National Day for Truth and Reconciliation is a day for all Canadians to pause and reflect on the history and ongoing impacts of residential schools, honour the children who never returned home, and recognize the strength and resilience of survivors, their families, and Indigenous communities.

She noted that the City of Chestermere has taken meaningful steps toward reconciliation by hosting Pow Wows, providing opportunities for residents to learn about Indigenous cultures and traditions through community events, and creating spaces where community members can come together to experience and celebrate Indigenous culture through music, dance, and community gatherings.

Ms. Sproule further emphasized that reconciliation is an ongoing process of building relationships, increasing understanding, listening to Indigenous voices, and creating opportunities to learn from one another.

3. URGENT ADDITIONS / APPROVAL OF THE AGENDA

3.1 September 29, 2026, Governance and Priorities Committee Meeting Agenda

Resolution Number 260929-01

Moved by Councillor Randhawa

The Governance and Priorities Committee approve September 29, 2026, Governance and Priorities Committee Meeting Agenda, with the following amendment:

- add Agenda Item 3.1 - Tribute to Elaine Peake.

CARRIED

4. COUNCIL RECOGNITIONS AND ANNOUNCEMENTS

4.1 Tribute to Elaine Peake

Mayor Shannon Dean shared, with great sadness, the passing of Elaine Peak on September 27, 2026. Elaine passed away peacefully at the age of 101, surrounded by her family.

A former Mayor, Councillor, journalist, historian, author, volunteer, and dedicated advocate for seniors, Elaine's connection to Chestermere spanned more than six decades. She played an important role in the community's evolution, from its early days as a small Summer Village, through its transition to a Town, and later its growth into a City.

Mayor Dean and Council extended their heartfelt condolences to Elaine's family, friends, and all those who had the privilege of knowing her. Elaine's remarkable legacy lives on through the community she helped shape, the history she worked on to preserve, and the generations of residents who continue to call Chestermere home. Elaine's contributions, leadership, and unwavering commitment to the community will be remembered with gratitude and respect for years to come.

In honour of the passing of Elaine Peak, Mayor Dean and Council invited everyone to observe a moment of silence in recognition of her life, service, and legacy.

5. PUBLIC INPUT

Members of the public may provide comments on community wide issues for up to five minutes. Public Input is for information only and not an opportunity for debate or decision-making.

5.1 Public Input Regarding Westmere Stormwater Pond and System

Resolution Number 260929-02

Moved by Councillor Narayan

The Governance and Priorities Committee accept the public input regarding the Westmere stormwater pond and system, for information.

CARRIED

6. AWARDS & PROCLAMATIONS

6.1 National Day of Truth and Reconciliation

Resolution Number 260929-03

Moved by Councillor Randhawa

The Governance and Priorities Committee accept the National Day of Truth and Reconciliation Proclamation, for information.

CARRIED

7. PUBLIC PRESENTATION

7.1 Alberta Citizens on Patrol

Presented by Kimberly Hurst - President of Alberta Citizens on Patrol and Theresa Cunningham - Vice President of Alberta Citizens on Patrol

This presentation is scheduled for 9:00 a.m.

Resolution Number 260929-04

Moved by Councillor Randhawa

The Governance and Priorities Committee accept the Alberta Citizens on Patrol presentation, for information.

CARRIED

Resolution Number 260929-05

Moved by Councillor Narayan

The Governance and Priorities Committee recommend to Council to support the creation of Citizens on Patrol in the City of Chestermere.

CARRIED

Mayor Dean called a recess at 10:18 a.m. and the Governance and Priorities Committee Meeting reconvened at 10:31 a.m.

8. DECLARATION OF CONFLICT OF INTERESTS

9. REPORTS

9.1 RCMP

9.1.1 RCMP Quarterly Update

Presented by Sgt. Randhawa - RCMP

This presentation is scheduled for 10:00 a.m.

Resolution Number 260929-06

Moved By Councillor Narayan

The Governance and Priorities Committee accept the RCMP Quarterly Update, for information.

CARRIED

10. CONSENT AGENDA

Resolution Number 260929-07

Moved by Councillor Sandboe

The Governance and Priorities Committee lift from the table June 16, 2026, Lake and Watershed Committee Meeting Minutes.

CARRIED

Resolution Number 260929-08

Moved by Councillor Sandboe

The Governance and Priorities Committee rescind Motion #260929-07 being "The Governance and Priorities Committee lift from the table June 16, 2026, Lake and Watershed Committee Meeting Minutes."

CARRIED

Resolution Number 260929-09

Moved by Councillor Randhawa

The Governance and Priorities Committee lift from the table May 21, 2026, Lake and Watershed Committee Meeting Minutes.

CARRIED

Resolution Number 260929-10

Moved by Councillor Sandboe

The Governance and Priorities Committee approve the Consent Agenda, as outlined below:

- Agenda Item 7.1 - Lake and Watershed Advisory Committee Meeting Minutes;
- Agenda Item 7.2 - Grant Adjudication Committee Meeting Minutes;
- Agenda Item 7.3 - Seniors Advisory Committee Meeting Minutes;
- Agenda Item 7.4 - Chestermere Municipal Heritage Advisory Committee Meeting Minutes;
- Agenda Item 7.5 - Not for Profit Committee Meeting Minutes; and
- Agenda Item 7.6 - Police Communications Committee Meeting Minutes.

CARRIED

10.1 Lake and Watershed Advisory Committee Meeting Minutes

May 21, 2026, Lake and Watershed Advisory Committee Meeting Minutes were tabled on June 16, 2026

Resolution Number 260929-11

Moved by Councillor Sandboe

The Governance and Priorities Committee accept the Lake and Watershed Advisory Committee Meeting Minutes, for information.

CARRIED

10.2 Grant Adjudication Committee Meeting Minutes

Resolution Number 260929-12

Moved by Councillor Sandboe

The Governance and Priorities Committee accept the Grant Adjudication Committee Meeting Minutes, for information.

CARRIED

10.3 Seniors Advisory Committee Meeting Minutes

Resolution Number 260929-13

Moved by Councillor Sandboe

The Governance and Priorities Committee accept the Seniors Advisory Committee Meeting Minutes, for information.

CARRIED

10.4 Chestermere Municipal Heritage Advisory Committee Meeting Minutes

Resolution Number 260929-14

Moved by Councillor Sandboe

The Governance and Priorities Committee accept the Chestermere Municipal Heritage Advisory Committee Meeting Minutes, for information.

CARRIED

10.5 Not for Profit Committee Meeting Minutes

Resolution Number 260929-15

Moved by Councillor Sandboe

The Governance and Priorities Committee accept the Not for Profit Committee Meeting Minutes, for information.

CARRIED

10.6 Police Communications Committee Meeting Minutes

Resolution Number 260929-16

Moved by Councillor Sandboe

The Governance and Priorities Committee accept the Police Communications Committee Meeting Minutes, for information.

CARRIED

Mayor Dean called a recess at 10:56 a.m. and the Governance and Priorities Committee Meeting reconvened at 11:04 a.m.

11. BUSINESS ARISING OUT OF MINUTES

12. CORRESPONDENCE AND INFORMATION

13. REPORTS

13.1 COMMUNITY GROWTH AND INFRASTRUCTURE

13.1.1 Current School Playground Inventory and Land Ownership

Presented by Kathryn Doherty - Special Projects

This presentation is scheduled for 11:00 a.m.

Resolution Number 260929-17

Moved by Councillor Randhawa

The Governance and Priorities Committee accept the report on the Current School Playground Inventory and Land Ownership, for information.

CARRIED

13.2 STRATEGIC SERVICES

13.2.1 Public Inquiries Services Update

Presented by Candace Denison - Director of Strategic Services
Councillor Randhawa left at 11:23 a.m. and returned 11:28 a.m.

Resolution Number 260929-18

Moved by Councillor Grant

The Governance and Priorities Committee accept the Public Inquiries Service Update, for information.

CARRIED

Mayor Dean called a recess at 12:01 p.m. and the Governance and Priorities Committee Meeting reconvened at 1:01 p.m.

Councillor Narayan left at 12:03 p.m. and did not return for the remainder of the Meeting.

13.3 ENFORCEMENT

13.3.1 Community Standards Bylaw Effectiveness Review

Presented by Blair Zinkhan - Community Peace Officer
This presentation is scheduled for 1:00 p.m.

Resolution Number 260929-19

Moved by Councillor Sandboe

The Governance and Priorities Committee direct administration to prepare an amending Bylaw for the Community Standards Bylaw reflecting the recommended changes on the Community Standards Bylaw Effectiveness Review presented on September 29, 2026, Governance and Priorities Committee Meeting.

CARRIED

14. PUBLIC PRESENTATION

14.1 ALDO Sport Domes Partnership Proposal

Presented by Alex Domnich from ALDO Domes
This presentation is scheduled for 1:30 p.m.

Resolution Number 260929-20

Moved by Councillor Grant

The Governance and Priorities Committee accept the ALDO Sport Domes Partnership Proposal, for information.

CARRIED

Mayor Dean called a recess at 2:24 p.m. and the Governance and Priorities Committee Meeting reconvened at 2:45 p.m.

15. REPORTS

15.1 RECREATION

15.1.1 Gifts of Kindness Recreation Funding Stream

Presented by Kylie Hoskins - Manager of Corporate Facilities and Recreation and Ruby Brar - Manager of Community Support Services

Resolution Number 260929-21

Moved by Councillor Randhawa

The Governance and Priorities Committee accept the Gifts of Kindness Youth Recreation Funding Stream report, for information.

CARRIED

15.2 STRATEGIC SERVICES

15.2.1 Committee Restructuring Update

Presented by Candace Denison - Director of Strategic Services

Resolution Number 260929-22

Moved by Councillor Sandboe

The Governance and Priorities Committee recommend that Council direct administration to continue developing the Council committee governance framework, including scheduling an October 15, 2026, Dinner and Networking Event for Committee members and bring any necessary budget adjustments forward to Council for approval through the appropriate process.

CARRIED

15.3 LEGISLATIVE SERVICES

15.3.1 Bylaw #019-26 Fee Schedule Bylaw

Presented by Rebecca McGillivray - Manager of Legislative Services and Leana Ashbacher - Chief Financial Officer

Resolution Number 260929-23

Moved by Councillor Grant

The Governance and Priorities Committee accept the proposed Bylaw #019-26, being the Fee Schedule Bylaw, for information.

CARRIED

15.4 OFFICE OF THE CAO

15.4.1 Bylaw #029-26 Chief Administrative Officer Bylaw

Presented by Kent Edney - Chief Administrative Officer
Tabled on July 28, 2026

Resolution Number 260929-24

Moved by Councillor Sandboe

The Governance and Priorities Committee lift from the table Agenda Item 13.4.1, being Bylaw #029-26 Chief Administrative Officer Bylaw.

CARRIED

Resolution Number 260929-25

Moved by Councillor Randhawa

The Governance and Priorities Committee accept the proposed Bylaw #029-26, being the Chief Administrative Officer Bylaw, for information.

CARRIED

Mayor Dean called a recess at 3:38 p.m. and the Governance and Priorities Committee Meeting reconvened at 3:49 p.m.

15.5 ECONOMIC DEVELOPMENT

15.5.1 Chestermere Economic Development Advisory Committee (CEDAC) Terms of Reference

Presented by Such Chandhiok - Director of Community Growth and Infrastructure and David Kalinchuk - Manager of Economic Development

Resolution Number 260929-26

Moved by Councillor Randhawa

The Governance and Priorities Committee accept the proposed Chestermere Economic Development Advisory Committee Terms of Reference, for information.

CARRIED

16. NEW BUSINESS

17. STANDING ITEMS

17.1 School Sites

Resolution Number 260929-27

Moved by Councillor Sandboe

The Governance and Priorities committee accept the School Sites update, for information.

CARRIED

17.2 Recreation

1. **Chestermere Regional Community Association (CRCA)**
2. **Lakeside Greens Golf Course**
3. **New Dawson's Landing Recreation Centre**
4. **General Recreation Updates**

Resolution Number 260929-28

Moved by Councillor Grant

The Governance and Priorities Committee accept the Recreation updates, for information.

CARRIED

17.3 Committee Updates

1. **Mayor Shannon Dean**
2. **Deputy Mayor Robert Schindler**
3. **Councillor Murray Grant**
4. **Councillor Ritesh Narayan**
5. **Councillor Kiran Randhawa**
6. **Councillor Janelle Sandboe**

18. CLOSED SESSION

19. ADJOURN THE MEETING

19.1 Adjournment of September 29, 2026, Governance and Priorities Committee Meeting

Resolution Number 260929-29

Moved by Councillor Randhawa

The Governance and Priorities Committee adjourn the Meeting at 4:18 p.m.

CARRIED

Mayor, Shannon Dean

Chief Administrative Officer Kent Edney