



## CHESTERMERE

### CITY OF CHESTERMERE E-TAX NOTICE SERVICE AGREEMENT

The City offers electronic delivery of the annual Assessment and Tax notices for your convenience. To sign up, complete the form below and email it to [taxes@chestermere.ca](mailto:taxes@chestermere.ca).

Name \_\_\_\_\_ Date \_\_\_\_\_

E-Mail Address \_\_\_\_\_ Phone Number \_\_\_\_\_

Property Tax Roll Number(s): List rolls you would like to receive e-statements for \_\_\_\_\_

Property or Service Address(es) \_\_\_\_\_

By Signing below, I signify that I, the subscriber, have read and agree to the terms as follows:

- The e-notices are just to receive the annual assessment notice and annual property tax notices. This will be provided to the subscriber via email, as a PDF attachment to the email address listed above, and no longer by post mail.
- It is the subscriber's responsibility to provide the correct email address to the City and to inform the City, in writing, of any changes to that address. **Non-receipt is not justification for late payment (and penalties will not be waived as a result).**
- When you agree to the terms and conditions of this service you will no longer receive a paper copy of your annual assessment and tax notices.

Signature \_\_\_\_\_ Date \_\_\_\_\_

The personal information you provide on this form is being collected under the authority of Section 34 of the Access to Information Act (ATIA) and Protection of Privacy Act (POPA) is protected by the privacy provision of these acts. This information will be for enforcement of applicable laws and may be circulated to persons or authorities as necessary for the review process. If you have questions about the collection of this information, please contact the ATIA/POPA Coordinator at [atia@chestermere.ca](mailto:atia@chestermere.ca) or in person at 105 Marina Road, Chestermere, Alberta T1X 1V7 (403) 207-7050.

#### Additional Information

For pre-authorized debit payments for Taxes, you must sign up for the Tax Instalment Payment Plan (T.I.P.P.) program. The application along with your bank information must be submitted to City Hall, in order to sign up for the program. Your tax account must be at a zero balance in order to sign up. Learn more at [thecityofchestermere.ca/residentialservices/installment-plan](http://thecityofchestermere.ca/residentialservices/installment-plan).