

TOWN OF CHESTERMERE POLICY HANDBOOK

EFFECTIVE DATE: October 5, 2009	SECTION: 100 600	POLICY: 142 642
APPROVED BY: COUNCIL	SUBJECT: Company Health & Safety Policy	
REVISED DATE:	PAGE NO.: 1 of 1	

PURPOSE AND INTENT

To enhance the commitment to the Health & Safety Management System that protects staff, property, other workers and the public from incident and injury.

The Council of the Town of Chestermere hereby directs:

1. The Town acknowledges that the Town Council supports that management at all levels support participation in the program for all employees and that all proper equipment, training and procedures in accordance with industry standards and in compliance with the Occupational Health and Safety Legislation as well as all other federal, provincial and municipal legislation will be provided.
2. Employees at every level are responsible and accountable for the Town's Health and Safety performance.
3. The CAO or his designate shall be responsible for developing and implementing a Health and Safety Management System within the constraints of the Town of Chestermere budget provisions.
4. There shall be a Safety Committee comprised of representative(s) from all departments along with the CAO or a Department Head
5. The Safety Committee shall be charged with developing a Health & Safety Procedure Manual. The Safety Committee will review and make recommendations to the CAO or his designate as to changes in the Health & Safety Procedure Manual.
6. Changes in the Health & Safety Procedure Manual shall not be effective until approved and signed off by the CAO or his designate.
7. The Health & Safety Procedure Manual shall be available to all staff.
8. Responsibility for ensuring compliance with the Health & Safety Procedures Manual will rest with Department Heads or their designates.
9. This policy shall expire December 31, 2014.

Adopted by Council: October 5, 2009

Resolution No. 414-09.



Mayor



CAO