

CITY OF CHESTERMERE

PROVINCE OF ALBERTA

BYLAW #024-23

A Bylaw of the City of Chestermere, in the Province of Alberta, to amend Bylaw 024-23 being the City of Chestermere Committee Guideline Amending Bylaw.

WHEREAS under the authority and subject to the provisions of the Municipal Government Act, Revised Statutes of Alberta, Chapter M-26 and amendments thereto, City Council must pass bylaws outlining the conduct of City Council and Elected Officials and may pass bylaws governing the conduct of City Council Committees, Committee Members and Board Members;

WHEREAS pursuant to Section 191 of the Municipal Government Act R.S.A.2000, Chapter M-26, a Council may, by Bylaw, amend Bylaws from time to time;

AND WHEREAS the Council of the City of Chestermere in the Province of Alberta deems it desirable to amend Bylaw 024-23 being the City of Chstermere Committee Guideline Bylaw;

NOW THEREFORE the Chestermere City Council duly assembled, enacts as follows:

1. Section 6.6 is amended to read:
“In the event of a mid-term vacancy the position may be filled by Resolution of Council.”
2. Section 7.1 is amended to read:
“The Committee, will appoint Members of each Committee who will fill the position of Chairperson and if necessary Vice Chairperson. A council Member must be either Chairperson or Vice Chairperson of a Committee. Both Council and Public members are eligible for the positions.
3. Section 7.2 is amended to read:
“Council Members will assume the role of Chairperson and/or
4. Section 7.3 is removed.
5. Section 7.4 is removed.
6. Section 9.1 is amended to read:
“All Committee meetings must be open to the public unless items fall under the Freedom of Information and Protection of Privacy Act, to which must be indicated on the meeting Agenda. When conducting themselves into, during, and outside of a ‘Closed Session’ discussion, members must adhere to the provisions under the City of Chestermere Procedural Bylaw and amendments thereto.”
7. Section 9.1.1 is amended to read:
“All Committee Members must uphold confidentiality and not disclosed any information pertaining to discussions held Closed Sessions.”

8. Section 9.3 is amended to read:
"An Agenda must be prepared before every meeting in a format similar to outlined in Schedule "1" and distributed to all Members. Each Agenda must outline the items that will be discussed. At each meeting, the first order of business is to adopt the Agenda through Resolution. At this time, Members may make changes to the Agenda which must be addressed prior to the vote being called. The final item on every Agenda is to adjourn."
9. Section 9.3.1 is removed.
10. Section 9.4 is amended to read:
"Minutes are to be taken by Committee members in a format outlined in Schedule "2". The Committee Liaison is to include the Minutes of the proceeding Committee Agenda for Members to Review, if necessary, amend and approve. The Recording secretary must provide a copy of the Minutes to Legislative Services within one month of approval to be accepted for information by Council. Minutes must include the following information:"
11. Section 9.4.1 is amended to read:
"Date, time, and location (including the room name) of the meeting:"
12. Section 9.5 is amended to read:
"Committees are required to provide Council with a summation of the Committee activities biannually;"
13. Section 9.7 is removed.
14. Section 10.1 is amended to read:
"A majority (50%) of appointed members, constitutes as Quorum."
15. Section 11.1 is removed.
16. Section 11.1.1 is removed.
17. Section 11.1.2 is removed.
18. Section 11.1.3 is removed.
19. Section 11.5 is removed.
20. Section 15.4 is amended to read:
"Upon amendment of this Bylaw, 003-20, 034-20, 014-21, and 015-21 are hereby rescinded."
21. Section 25.5 is amended to read:
"No damages or compensation shall be recoverable by the Owner of an Animal destroyed by a Peace Officer under Section 25.4."
22. Section 26.1 is amended to read:
"If a Peace Officer can ascertain the name of the Owner of any impound animal. They shall advise the Owner that the animal has been impounded by the City."

23. All numbering is amended accordingly.

24. Schedule B is amended to read:

““SCHEDULE B”

The Agenda for the (insert committee name here) Meeting held on (insert full date here) at (insert start time) located at (insert location)

PRESENT: (Insert name of present Member)
(Insert name of present Member)

ABSENT (Insert name of absent Member)

ALSO PRESENT (Insert name of non-committee Member who participates at meeting
(i.e. City Staff)

Call to Order

1. Adoption of the Agenda

Moved by _____ to adopt the Agenda as presented.

(result of vote)

2. Review the Minutes

a. (list the minutes being approved)

Moved by _____ that the minutes from the _____ meeting be adopted as presented/amended.

(result of vote)

3. Reports

a. (title of report)

Moved by _____ that Report 3.a -3.b be accepted as information.

(result of vote)

4. Actions and Decisions

a. (title of item)

Moved by _____ that _____

(result of vote)

5. New Business

a. (title of item of new business)

Moved by _____ that _____

(result of vote)

6. Adjournment

Moved by _____ that the meeting be adjourned at _____ a.m./p.m.

(result of vote)”


READ A FIRST TIME this 17 day of October, 2023

READ A SECOND TIME this 17 day of October, 2023

READ A THIRD TIME this 17 day of October, 2023



MAYOR



City Director